



# Beckman High School

3588 Bryan Avenue, Irvine, CA 92602

## Education Fund Meeting

BHS Teacher's Lounge ~ May 16, 2018

Board Members in Attendance: Nancy Chung, Erick Garcia, Renee Stein, Scott Thoerner, Guisela Garcia, Rebecca Reason

Others in attendance: Donnie Rafter, Nina Le, Alene Lee, Leslie Johnson, Karen Harley

Call to Order by Nancy Chung, Ed Fund President at 5:31 p.m.

### I. Secretary Report

- **MOTION** to approve April Minutes - moved by Guisela Garcia, seconded by Karen Harley - **PASSED**
- Presentation of the slate - motion to approve by Scott Thoerner, seconded by Karen Harley - **PASSED**

### II. Administrator Report - Donnie Rafter, principal

- The various academic departments have submitted a list of proposed expenditures for next year
  - Discussion - which items fall within the Ed Fund mission
  - Discussion - need to prioritize items that we'd like to fund and consider a timeline for voting on various allocations
- New buildings are being added to campus
  - One for engineering and CTE (career and technical education) classes
  - A second gym to include practice gym, weight room, wrestling room, team rooms

### III. President Report - Nancy Chung

- Teachers have been inquiring about procedures and timelines related to requesting funds - consider presenting information at a staff meeting, sending an email, adding information to the funding request form

### IV. Treasurer Report - Scott Thoerner

- The financial report was distributed and reviewed
- Cash in bank currently \$62,575

- Discussion - fundraising in many parent organizations has been declining and that needs to be taken into account as we make plans for next year's allocation priorities

#### V. Allocations Report - Mojgan Zadeh and Shirin Noorani

- Funding request
  - Stephen McGill, social science teacher
  - \$100 to purchase a gift card for a speaker who will give advice to the AP World History students about how to successfully answer essay questions on the AP test
  - **MOTION** to allocate \$100 for a gift card - moved by Erick Garcia, seconded by Rebecca Reason - **PASSED**
- Funding request
  - From the English department
  - \$10,500 for a software program - NoRedInk - to be used to assist with grammar instruction and essay editing
  - **MOTION** to allocate up to \$11,000 for NoRedInk - moved Renee Stein, seconded by Karen Harley - **PASSED**

#### VI. Publicity Report - Guisela Garcia

- Plan to submit information about Ed Fund and PTO to the Orchard Hills and Pioneer newsletters
- Plan to send Blackboard messages prior to registration to promote the fall pledge drive
- Create a poster to display at registration
- Consider creating an Ed Fund logo
- Consider ordering logo shirts for Ed Fund board members
- Consider having a raffle - tickets could be earned by making a pledge and/or liking our Facebook page
  - Consider having the raffle prize at the registration table to attract attention

#### VII. New Business

- We will have an additional meeting this year to discuss funding priorities, the fall pledge drive, and the silent auction fundraiser

#### VIII. Adjourned 7:02 p.m.



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## Education Fund

### Proposed Slate of Officers 2018-2019

President – Erick Garcia

Vice President – Alene Lee

Secretary – Michelle Luong

Treasurer – Nina Le

Allocations Co-Chairpersons – Guisela Garcia and Rebecca Reason

Fund Development Co-Chairpersons – Nancy Chung and Leslie Johnson

Publicity Chairperson – Angela Yang

### Members at large:

Mojgan Zadeh, Renee Stein, Caroline Marchant, Erin Lewandowski, Karen Harley, Christine Cavecche, Kathy Bozorgi, Christine Allard